

**Department of Development Services – West Region
JOB OPPORTUNITY
CUSTODIAN**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: State Employees
Job Title: Custodian
Job Posting No: 087825
Location: Southbury Training School
Hours: Monday – Friday 7:15am.-3:15pm; RDO's Saturday & Sunday.
Salary: \$1,221.96/bi-weekly
Closing Date: April 22, 2013

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

Knowledge, Skills and Abilities: Duties consistent with Custodian job classification. Performs custodial tasks and maintenance of areas such as dormitories, classrooms, offices, auditoriums, wards, kitchens, dining rooms and lavatories including outdoor areas (i.e. trash around buildings); dusts, mops, sweeps, scrubs, strips, waxes and polishes floors using appropriate equipment such as floor polishers and buffers; washes, dusts and polishes glass including windows, woodwork, walls, furniture and metal equipment; makes beds; checks, marks, stores and issues linens, blankets, and clothing (limited to individual's work area not to include counting and inspection for a larger area); collects and counts soiled laundry; distributes, empties and sterilizes glassware, wash basins and bedpans; sweeps walks; collects and disposes of trash; reports needs for repairs; performs minor maintenance; runs errands; inspects buildings for damage and reports conditions to supervisor; may change light bulbs and replace fuses; may lubricate or tighten door hinges, drawers, cabinets, etc.; may replace ceiling or floor tiles; remove snow and ice from stairways and walkways around buildings; sand and salt stairways and walkways; will move furniture and set-up classrooms; performs related duties as required.

Experience and Training:

General Experience: Any experience and training which would provide the knowledge, skills and abilities listed above.

Special Requirement: Incumbents in this class will be required to possess appropriate current licenses and permits.

Physical Requirement: Incumbent must be able to work in extreme weather conditions (heat – winter weather). Must be able to work with chemicals and cleaning supplies, lifting and moving furniture

Working Conditions: Incumbents in this class will be required to lift moderate to heavy weights and may be exposed to risk of injury from equipment and/or assaultive and/or abusive patients or clients

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, most recent performance appraisal, and CT-HR-12 Application for Employment to:

**Department of Developmental Services - West Region
Rowland Government Center, 4th Floor
55 West Main Street
Waterbury, CT 06702
Fax: 203-574-8857
volette.tappin@ct.gov**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.